



**Government of India
Ministry of Finance
Department of Revenue
Central Board of Indirect Taxes & Customs
Directorate General of Human Resource Development
507/8, Deep Shika, Rajendra Place
New Delhi - 110008**

File No. II/(3)/APPT/44/2020-ADMN-O/o ADG HRM II-DELHI

Dt: 30th March, 2022

To

**All Pr. Chief Commissioners/Chief Commissioners of CGST & CX/Customs;
All Pr. Director Generals/Director Generals of Directorate Generals;
All Pr. Commissioners/Commissioners (in-charge of Directorates).**

Sub: Filling up the post of Additional Assistant Director in DGHRD – reg.

Madam/Sir,

It is proposed to draw a panel of suitable and eligible officers for posts of Additional Assistant Director in the L-8 or L-9 of revised pay matrix (Pre revised pay Band of Rs. 9300-34800 with grade Pay of Rs. 4800 or Rs. 5400) to be filled on deputation basis, in this Directorate.

2. This post is analogous to the post of Superintendent of Central Excise/Superintendent of Customs (P)/ Appraiser. It is therefore, proposed to fill up the vacancy from the officers belonging to any of the following categories:

- (i) Officers holding analogous posts such as Superintendent, CGST & CX/Superintendent, Customs (Prev.)/Appraiser on regular basis.
- (ii) Officers holding the posts of Inspector CGST & CX/Preventive officer/ Examiner or equivalent on regular basis for a minimum period of 8 years.

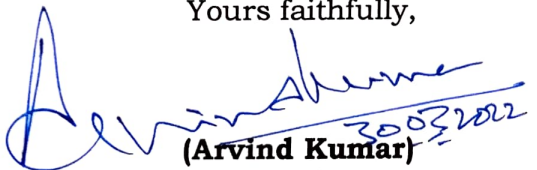
3. The officers should possess Graduation degree or its equivalent. Preference will be given to those who have knowledge of Computer applications. The normal period of deputation is five years extendable by two years.

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4. The maximum age to apply for the said post is 55 years as on 01.04.2022.
5. Officers selected for the post would be entitled for Deputation Allowance as per instructions in this regard.
6. It is requested that the vacancy may be widely circulated amongst all the categories of staff referred in Para 2 above. Applications of officers willing for deputation to the said post may be forwarded to this Directorate along with the certified copies of their APARs for preceding five years accompanied with requisite personal details viz. Name, Date of Birth, Educational Qualification, Present Post with date, History of previous postings with charges held, pay scale and basic pay presently drawn etc., at the earliest. Vigilance Clearance Certificate should also be sent while forwarding applications of the candidates. The applications of the willing and eligible Officers may reach this office through proper channel **latest by 30.04.2022**
7. The candidates shall be selected on the basis of right aptitude, APAR gradings and the work experience. It may also be brought to the notice of the willing officers that once they are selected, they will not be allowed to withdraw their candidature. Further, in case, while working in this Directorate General, the work and conduct of the officer is not found to be satisfactory, the officer can be reverted to the parent formation before completion of the deputation period.

This issues with the approval of the Director General, DGHRD.

Yours faithfully,


(Arvind Kumar)
Assistant Director

C.C. (i) Directorate General of Systems & Data Management, Indirect Taxes & Customs with the request to put it on the CBIC website.

(ii) DGHRD's Website