



Directorate General of Human Resources Development

(Central Board of Indirect Taxes & Customs)

3rd Floor, Bhai Vir Singh Sahitya Sadan

Bhai Vir Singh Marg, Gole Market,

New Delhi - 110 001.

FAX NO. 011-23340315

OFFICE ORDER No.02/2019

F.NO. 34/BVS/HRD(HRM-I)/Office Order/2019

Dated: 18.01.2019

OFFICE ORDER

Consequent upon joining of Shri Vishnu Kumar at the rank of Joint Commissioner in DGHRD, in compliance of CBIC Office Order No.134/2018 dated 12.09.2018 issued vide F. No.A-22012/04/2018 and CBIC Office Order No.161/2018 dated 16.01.2019, the following posting and allocation of work are hereby ordered with immediate effect and until further orders:-

S. No.	Name of the Officer	Work Allocated
1.	Smt. Samriti Goel Saran, Addl. Director	1. Work relating to Policy Cell (i) All work related to RR's (ii) Preparation & Maintenance of Seniority List of Gr. B Gazetted Officers and Settlement of fixation of Seniority related disputes (iii) Work relating to DPC for Gr. B to Gr. A (iii) work relating to vacancy determination for DPC's (iv) Legal matters (v) Cadre Restructuring (vi) Parliamentary Questions and Parliamentary Committee matters 2. DPC's - (i) NFSG and above (ii) NFU (iii) JS Empanelment 3. RTI & CPGRAMs In addition any other work assigned by the superiors from time to time.
2.	Shri Vishnu Kumar,	1. Work related to APAR Cell (i) SPARROW (ii) DGHRD Website (iii) Online APAR module (iv) IPR (v) APAR Representations 2. Administration 3. DPC's - (i) AC to DC (ii) DC to JC In addition any other work assigned by the superiors from time to time

2. This issues with the approval of DG, HRM.

(R.C.SHARMA)

Assistant Director (Admn.)

Copy to:

1. PS to DG(HRM)
2. All Additional Director, DGHRD, HRM-I/HRM-II
3. Sh./Ms. _____
4. All Deputy/Assistant Directors, HRM-I
5. Guard File

(R.C.SHARMA)

Assistant Director (Admn.)