

**Most Immediate**

F.No.12(2)/2020-E.IIA (Pt.)  
Government of India  
Ministry of Finance  
Department of Expenditure

North Block, New Delhi,  
Dated: 4<sup>th</sup> November, 2020.


**Office Memorandum**

**Subject : Grant of Advance –Special festival package to Government Servants.**

The undersigned is directed to refer to this Department's OM of even number dated 12<sup>th</sup> October, 2020 followed by SOP/instructions for DDOs vide OM of even number dated 13<sup>th</sup> and 16<sup>th</sup> October, 2020 on the above mentioned subject.

2. In this regard, all Ministries /Departments are requested to instruct the concerned Drawing & Disbursing Officers (DDOs) to ensure the disbursement of pre-paid UTSAV Card to the applicant Government Servants well in advance before Deepawali.

3. This issues with the approval of Competent Authority.

  
4/11/2020  
(Prateek Kumar Singh)

Deputy Secretary to the government of India  
Tele: 23092604

All Ministries /Departments of Government of India