



Government of India
Ministry of Finance,
Department of Revenue Directorate General of Human
Resource Development
Indirect Taxes & Customs
C-4, Ground Floor, IRCON Building,
District Centre Saket,
New Delhi-110017



F.No.712/369/HRD/WF-II/19 / 8953 to 9003

Date: 25.01.2021

To

The Pr. Directors General/Pr. Chief Commissioners (All)

The Directors General/Chief Commissioners (All)

Sub: Grant of Financial Assistance for Prevention and Welfare measures for fighting against COVID-19 in CBIC-reg

Madam/Sir,

Please refer this office letter F.No.712/369/HRD/WF-II dated 02.04.2020, 16.07.2020 and 18.09.2020 on above subject.

2. It is to inform that the Scheme for Grant of Financial Assistance for Prevention and Welfare measures for fighting against COVID-19 in CBIC provides one time assistance of an amount of Rs. 2.5 Lakhs per Customs Commissionerate, Rs. 1.5 Lakhs per GST Commissionerate, Rs. 75,000/- per Directorate. The same has already been allotted to the Commissionerates/Directorates. The last date for utilizing the entire amount of financial assistance was 31st Dec' 2020.

3. Monthly Report of utilization of funds was requested to be forward to this office by the 10th of every month. However, many Commissionerate/Directorates have not submitted their monthly utilization reports.

4. It is therefore requested to utilize the whole amount of financial assistance by **15.02.2021** and forward a **consolidated Zone-wise/ Directorate-wise Utilization certificate** of allotted COVID-19 funds utilized by Commissionerates/ Directorates under your jurisdiction on or before 28.02.2021. The consolidated Utilization report shall be submitted in the following format:

Name of Zone (Chief Commissioner/ Director General)	Commissionerate/Directorate	Amount Allotted	Total Expenditure incurred as on 15.02.2021	Balance (if any)
	Commissionerate-I			
	Commissionerate-II			

Yours Faithfully,

(Signature)
22.01.2021

(Sucheta Sreejesh)

Additional Director General (Welfare)

Copy to-

- DGHRD Website Managing Team with a request to put this letter on the DGHRD web site. Mention may also be made of the Scheme in the headlines being flashed.
- PS to DG, HRD.

(Signature)
25.1.21