

I/921716/2022

	<p style="text-align: center;"><b>Government of India</b>  <b>Ministry of Finance, Department of Revenue</b>  <b>Directorate General of Human Resources</b>  <b>Development</b>  <b>Indirect Taxes &amp; Customs IRCON Building,</b>  <b>West Wing,</b>  <b>Ground Floor, Plot No. C-4, District Centre,</b>  <b>Saket, New Delhi-110017</b></p>	
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To

The Principal Chief Commissioners/Chief Commissioners (All)  
The Principal Directors General/Directors General (All)

Madam/Sir,

**Subject: Online Utility for Welfare Scheme for financing the Annual Medical Examination for Group 'B' & 'C' officers of CBIC – reg.**

Please refer to the Annual Medical Examination for Group 'B' & 'C' departmental officials of age 40 years and above implemented w.e.f 01<sup>st</sup> April, 2020 vide D.O.No.712/170/HRD/WF-1/19 dated 17.01.2020 under the Customs & Central Excise Welfare Fund. The said scheme covers all the tests which are available to the Group 'A' officers under the Annual Medical Examination being implemented by DoPT. However, it is observed that less than 5% of the eligible officers have availed the said financial assistance.

2. In order to increase the coverage under this scheme and for ease of processing of the claims, an online portal has been developed and made available on the DGHRD official website. The path to enter this portal is **DGHRD Website>E-module>Annual Health Medical Checkup for Group 'B' & 'C' officers (URL - [https://dghrdcbic.gov.in/health\\_covid/](https://dghrdcbic.gov.in/health_covid/))**. The list of user name with linked email ID to this portal for all Chief Commissioners/Directorate Heads are enclosed herewith. The password for portal may be retrieved by clicking get/forgot password. A mail carrying password would be sent automatically by the system to concerned email ID.

3. There are two options for making entries in the portal.  
Option - 1 is to enter the details directly in the portal and  
Option - 2 is to first download the Excel format provided in the portal, make entries in the Excel Sheet and then up-load the Excel Sheet in the portal.  
The format of date and other data should be entered in the format sought/ prescribed only.

4. The Pr./Chief Commissioner/(Zonal Heads)/ Pr./ Director General /Head of Directorates under CBIC are requested to seek the data of eligible officers, who have undergone the Annual Health Medical Checkup of the relevant Financial Year, from their respective Jurisdictional Commissionerate/Directorates and submit the details/data filled in the online portal of DGHRD.

All the details entered/submitted should be Error-free and duly approved by the concerned HoD.

5. It is also requested that all the claims regarding the scheme should be sent through

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this portal after 31st December 2022. The certificate that the entries have been made in online portal and to the effect that all the details are correct and approved by HoD may be sent via E-mail to [dgwelfare.cbic@gov.in](mailto:dgwelfare.cbic@gov.in) alongwith list of entries (can be downloaded from the portal).

6. As per this office letter dated 23/12/2022, it is again requested to kindly ensure that the officers/staff of your Zone/Directorate under this scheme should undergo the prescribed medical examination tests for the financial year 2022-23 before 31/03/2022, if not done earlier. The claims for above mentioned tests should be submitted by 15th of following month only through the said portal i.e. tests carried out from 1st January 2023 to 31 January 2023 should be submitted by 15th of Feb 2023 and so forth.

Encl: As above

**Yours faithfully,**

**Signed by Subhash Chandra  
Agarwal**

**Date: 27-12-2022 16:03:34**

**(S C Agarwal)**

**Additional Director General**

S.No	Type	Zone/Directorate	Username	Linked Email
1	Chief Commissioner	(6)Ahmedabad Customs	AhdCustoms_CCO	ccoahm-guj@nic.in
2	Chief Commissioner	(11)Ahmedabad GST & CX	AhdGST_CCO	ccu-cexamd@nic.in
3	Directorate	(2)Authority of Advance Ruling for Customs	AARC_Delhi	cus-advrulings.del@gov.in
4	Chief Commissioner	(5)Bangalore Customs	Bangalore Customs_CCO	ccu-cusblr@nic.in
5	Chief Commissioner	(17)Bengaluru GST & CX	BengaluruGST_CCO_CCA	cbz-excise@nic.in
6	Chief Commissioner	(13)Bhopal GST & CX	BhopalGST_CCO_CCA	ccu-cexbpl@nic.in
7	Chief Commissioner	(6)Bhubaneswar GST & CX	BhubaneswarGST_CCO_CCA	ccu-cexbbr@nic.in
8	Chief Commissioner	(1)CBIC	CBIC_Delhi	
9	Chief Commissioner	(1)CEIB	CEIB_Delhi	ceib-rev@nic.in
10	Chief Commissioner	(1)Central Bureau of Narcotics	CBN_Gwalior	narcommr@cbn.nic.in
11	Directorate	(1)Central Revenues Control Laboratory	crcl_delhi	dir.crcl-cbec@nic.in
12	Chief Commissioner	(12)Chandigarh GST & CX	ChandigarhGST_CCO_CCA	ccu-cexchd@nic.in
13	Chief Commissioner	(10)Chennai Customs	ChennaiCus_CCO	ccchennaizone.tn@nic.in
14	Chief Commissioner	(15)Chennai GST & CX	ChennaiGST_CCO_CCA	ccu-cexchn@nic.in
15	Chief Commissioner	(1)Chief Controller of Factories	CCF_Delhi	goaf.ccf@cbn.nic.in
16	Chief Commissioner	(9)Delhi Customs	DelhiCus_CCO	ccu-cusdel@nic.in
17	Chief Commissioner	(5)Delhi Customs (Prev)	DelhiCus_Prev_CCO	cccpdz-cbec@nic.in
18	Chief Commissioner	(9)Delhi GST & CX	DelhiGST_CCO_CCA	ccu-cexdel@nic.in
19	Directorate	(1)DG(ARM)	DGARM_Delhi_NTCRMD	dgarm-cbec@gov.in
20	Directorate	(1)Directorate General of Anti Profiteering	DGAP_Delhi	dgap.cbic@gov.in
21	Directorate	(1)Directorate General of Audit	DG(AUDIT)_Delhi_HQ	dg.audit-cbec@nic.in
22	Directorate	(1)Directorate General of Export Promotion	DGEP_Delhi	dgep-dor@nic.in
23	Directorate	(1)Directorate General of Goods & Service Tax	DGGST_Delhi_ZU	dggst-cbic@gov.in
24	Directorate	(1)Directorate General of Goods & Services Tax Intelligence	DGGSTI_Delhi_Hqrs	prdg.dggihqrs@gov.in
25	Directorate	(1)Directorate General of Human Resource Development	DGHRD_Delhi_IW	dghrdcbic-saket@gov.in
26	Directorate	(1)Directorate General of Performance Management	DGPM_Delhi_HQ	dgpm-cbic@gov.in
27	Directorate	(1)Directorate General of Revenue Intelligence	DGRI_Delhi_HQ	drihqrs@nic.in
28	Directorate	(1)Directorate General of System & Data Management	DGSystem_Delhi	dg.sys@icegate.gov.in
29	Directorate	(1)Directorate General of Valuation	DGV_Mumbai_HQ	<a href="mailto:dg.valuation@dov.gov.in">dg.valuation@dov.gov.in</a> ,
30	Directorate	(1)Directorate General of Vigilance	DGoV_Delhi_HQ	<a href="mailto:dgvig@icegate.gov.in">dgvig@icegate.gov.in</a>
31	Directorate	(1)Directorate of International Customs	DIC_Delhi	diccbec.dor@gov.in
32	Directorate	(1)Directorate of Legal Affairs	DLA_Delhi	dla-rev@nic.in
33	Directorate	(1)Directorate of Logistics	DOL_Delhi	dol-cbec@nic.in
34	Directorate	(1)Directorate of Taxpayer Services	DGTS_Delhi_HQ	dgts-cbic@gov.in
35	Chief Commissioner	(12)Guwahati GST & CX	GuwahatiGST_CCO_CCA	cco-cgstguwahati@nic.in
36	Chief Commissioner	(10)Hyderabad GST & CX	HYDGST_CCO_CCA	ccu-cexhyd@nic.in
37	Chief Commissioner	(9)Jaipur GST & CX	JaipurGST_CCO_CCA	ccu-cexjpr@nic.in
38	Chief Commissioner	(5)Kolkata Customs	Kolkata_Customs_CCO	ccu-cuskoa@nic.in
39	Chief Commissioner	(13)Kolkata GST & CX	KolkataGST_CCO_CCA	ccu-cexkoa@nic.in
40	Chief Commissioner	(10)Lucknow GST & CX	LucknowGST_CCO_CCA	ccu-cexlko@nic.in
41	Chief Commissioner	(13)Meerut GST & CX	MeerutGST_CCO	ccu-cexmeerut@nic.in
42	Chief Commissioner	(22)Mumbai GST & CX	MumbairGST_CCO_CCA	ccu-cexmum1@nic.in
43	Chief Commissioner	(7)Mumbai-I Customs	Mumbai-I_Cus_CCO	<a href="mailto:ccu-cusmum1@nic.in">ccu-cusmum1@nic.in</a>
44	Chief Commissioner	(8)Mumbai-II Customs	Mumbai-II_Customs_CCO	chiefcom@jawaharcustoms.gov.in
45	Chief Commissioner	(8)Mumbai-III Customs	Mumbai-III_Customs_CCO	cczone3@mumbaicustoms3.gov.in
46	Chief Commissioner	(10)Nagpur GST & CX	NagpurGST_CCO	ccu-cexngpr@gov.in
47	Chief Commissioner	(1)National Academy of Custom, Indirect Taxes & Narcotics	NACIN_Faridabad	dg.nacen-cbec@nic.in
48	Directorate	(1)O/o Chief Commissioner (Authorised Representative), CESTAT	CESTAT_Delhi	cestat08@gmail.com
49	Chief Commissioner	(9)Panchkula GST & CX	PunchkulaGST_CCO	ccu-gstpk@gov.in
50	Chief Commissioner	(3)Patna Customs (Preventive)	Patna_Customs_Preventive_CCO	ccu-cuspatna@nic.in
51	Chief Commissioner	(12)Pune GST & CX	PuneGST_CCO	ccu-cexpune@nic.in
52	Chief Commissioner	(9)Ranchi GST & CX	RanchiGST_CCO_CCA	ccu-cexranchi@nic.in, ccu-cucexranchi@nic.in
53	Chief Commissioner	(1)Settlement Commission	SettlementCommission_Delhi	ccesc.pb@gov.in
54	Chief Commissioner	(8)Thirvananthpuram GST & CX	TVMGST_CCO_CCA	<a href="mailto:ccu-cexcok@nic.in">ccu-cexcok@nic.in</a>
55	Chief Commissioner	(3)Trichy Customs (Preventive)	TrichyCus_Prev_CCO	ccuprev-custrichy@nic.in

56	Chief Commissioner	(9)Vadodara GST & CX	VadodaraGST_CCO_CCA	ccu-cexvdr@nic.in
57	Chief Commissioner	(8)Vishakhapatnam GST & CX	VizagGST_CCO	ccu-cexvzg@nic.in